

# Privacy Policy

**Effective Date: 11/01/2023**

Thank you for choosing Cleaning Pro Group LLC for your commercial cleaning needs. This Privacy Policy outlines how we collect, use, disclose, and safeguard your information when you visit our website: [www.cleaningprogroup.com](http://www.cleaningprogroup.com).

## Information We Collect

### 1. Personal Information:

- We may collect personal information such as your name, email address, phone number, and company details when you voluntarily submit them through our contact forms or other communication channels.

### 2. Automatically Collected Information:

- We automatically collect certain information when you visit our website, including your IP address, browser type, device information, and browsing patterns. This information is collected through cookies and similar technologies.

## How We Use Your Information

We use the collected information for the following purposes:

### 1. Service Delivery:

- To provide the cleaning services you request and to communicate with you regarding your service inquiries.

### 2. Communication:

- To respond to your inquiries, send service-related information, and keep you updated about our services.

### 3. Website Improvement:

- To enhance and personalize your website experience, and for analytics to improve our website's functionality and performance.

## Information Sharing

We do not sell, trade, or otherwise transfer your personal information to third parties. However, we may share your information with trusted service providers who assist us in operating our website and conducting our business, as long as they agree to keep this information confidential.

## **Your Choices**

You have the right to:

### **1. Access and Correct Your Information:**

- You can request access to your personal information or ask us to correct any inaccuracies.

### **2. Opt-out:**

- You can opt-out of receiving promotional communications from us by following the unsubscribe instructions provided in those communications.

## **Security**

We implement security measures to protect your personal information. However, no method of transmission over the internet or electronic storage is 100% secure. Therefore, while we strive to use commercially acceptable means to protect your personal information, we cannot guarantee its absolute security.

## **Changes to this Privacy Policy**

We reserve the right to modify this Privacy Policy at any time. Changes and clarifications will take effect immediately upon posting on the website. We encourage you to review this Privacy Policy regularly for any changes.

## **Contact Us**

If you have any questions or concerns regarding this Privacy Policy, please contact us at:

### **Cleaning Pro Group LLC**

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Email: [office@cleaningprogroup.com](mailto:office@cleaningprogroup.com)